

**Housing Education and Research Association**  
**“Healthy Homes”**  
**2005 Annual Meeting**  
**The Brown Palace Hotel**  
**Denver, Colorado**  
**October 5-8, 2005**

## **CALL FOR ABSTRACTS**

The Housing Education and Research Association (HERA) issues a Call for Abstracts for presentations for the 2005 Annual Meeting. Topics may include many areas of interest to housing professionals. A maximum 1000 word abstract describing the content of the presentation is required.

### **Topics:**

Topics may include many areas of interest to housing professionals. Those relating to the conference theme are encouraged. Topics of particular interest include: (1) Healthy Homes<sup>1</sup>, (2) housing research that enhances housing programs, builds partnerships, and expands networks, and (3) examples of innovative housing programs with national implications. Submissions by graduate students are strongly encouraged and will receive special consideration.

### **Presentation Format:**

**Symposia.** Multiple presenters focus on a theme, sharing ideas and encouraging discussion. Abstract of a symposium includes title, overall description of theme or issue, and brief description of individual presentations.

**Posters.** Visual display instead of oral presentation, with opportunities for presenters to discuss posters with conference participants. Guidelines for preparing posters will be sent to those whose proposals have been accepted.

**Papers.** Oral presentations are to be presented for papers that are accepted. The presentation is to focus on key points and expand on the abstract.

### **Abstract Guidelines:**

Abstracts of all scheduled presentations will be included in the *Book of Refereed Abstracts* to be distributed at the Annual Meeting. Submissions must conform to the following guidelines:

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<sup>1</sup> Healthy homes focuses on both the physical and psychological well-being of families in their housing.

- double-spaced, typed to fit 8½” x 11” paper, with 1” margin all around.
- indent paragraphs 5 spaces.
- Arial font required, 10 point.
- introductory information:
  - title:** centered, upper case letters
  - authors’ names,** followed by comma, and their **affiliations:** centered, title case (upper and lower) letters (do not include the words “by” or “and” with author names).
- show sponsorship of research, acknowledgments, etc. at the end of the abstract as unnumbered footnotes.
- maximum length of abstract is 1000 words, exclusive of the title, names, acknowledgements, and references.
- submit as Microsoft Word document by e-mail. No fax or postal delivery submissions will be accepted. Final copy of all abstracts must be submitted in Microsoft Word via e-mail. Sorry, the software available to the editors cannot handle Macintosh or WordPerfect files.

**All submissions must be received by April 12, 2005.**

# Submission Guidelines

## **For all entries, submit the following:**

- one electronic copy of the Information Sheet (see below).
- one electronic copy of the submission prepared as described with authors' names.
- one electronic copy of the submission prepared for blind review. For these copies, remove or mask the author(s), institution(s), and other identifying information appearing throughout the abstract.

Submit all abstracts directly to Thessalenuere Hinnant-Bernard [thinnant@ncat.edu](mailto:thinnant@ncat.edu)

## Information Sheet Guidelines

Please include an information sheet with each submission, containing the following:

### **Program Information:**

- title, upper case letters
- authors: full name(s). If more than one author, use an asterisk (\*) to designate the one person who will make the presentation or has primary responsibility for the presentation.
- provide the full professional title(s) of the author(s)
- institution(s) of author(s).

### **Correspondence/Contact Person:**

- name, mailing address, telephone number(s) e-mail address, and fax for the primary contact person
- if any of the contact information will change between the time of submission and May 18, 2005, please give additional information and effective dates.

- indicate time zone and best days/times to call in case a phone call is necessary

**Area of Presentation:**

Indicate which of the following categories best describes the entry:

- instructional strategies
- programming ideas
- research
- issues or policy

**Format:**

Indicate whether the submission is for:

- symposium
- poster
- oral presentation

**Presentation Agreement**

Indicate that you agree to the following:

- if accepted, the submitter(s) agrees to be physically present at the Annual Meeting and make the presentation,
- if accepted, submitter(s) agrees to register and pay registration fees for at least one day of the Annual Meeting; registrations will be due upon acceptance of the abstract.

## Review Process:

All submissions will be blind-reviewed. The reviews will be completed by HERA members representing the Academic, Extension, and Research sections of the Association.

## CALL FOR REVIEWERS

If you are willing to be a reviewer for the 2005 HERA Conference in Denver, contact Sarah Kirby at [sarah\\_kirby@ncsu.edu](mailto:sarah_kirby@ncsu.edu) THANK YOU!

### The following dates apply:

Abstracts due	April 12, 2005
Authors notified	May 18, 2005
Revised/final abstracts due	June 18, 2005

### Address questions to:

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